

***Medical Director***  
***Buffalo, Rochester, or Syracuse, NY***

At Planned Parenthood, we believe that diversity in identity and perspective enriches our agency and allows us to better serve our clients. We are committed to workforce diversity and aspire to reflect the communities we serve. To that end, we strongly encourage people of color, LGBTQ identifying individuals, people with disabilities and other underrepresented groups to apply. In support of Planned Parenthood of Central and Western New York (PPCWNY)'s mission, the **Medical Director** provides leadership for directing the affiliate medical programs and for developing and implementing affiliate medical protocols that are in accordance with the Planned Parenthood Federation of America (PPFA) Medical Standards and Guidelines and the Comprehensive Family Planning and Reproductive Health Services Program (Title X).

**Essential Functions**

**Medical Oversight**

- Advises PPCWNY CEO and, by direction of the CEO, the PPCWNY Board of Directors regarding matters of clinical nature
- Collaborates with the medical leadership team to develop and implement PPCWNY's medical policies
- Provides medical consultation to clinicians regarding the clinical management of specific patients
- Advises PPCWNY staff and establishes and maintains relationships with other health care providers and agencies
- Participates in ongoing clinician in-service training
- Conducts at least annual abortion and LARC complications reporting
- Reviews the results of AIMS audits completed by the Compliance Quality and Risk Management (CQRM) department
- Performs periodic reviews of Advanced Practice Clinicians' (APCs) and physicians' performance through direct observation and chart review with the assistance of the Director of Clinical Services
- Oversees the granting of clinical privileges to APCs and physicians by reviewing documentation of prior experience, on-site training logs and, when indicated, providing direct observation
- Acts as a liaison to and medical supervisor for any contract physicians providing patient care
- Regularly participates in the delivery of high quality PPCWNY clinical services, both surgical, non-surgical and the full range of reproductive health care, while assuring high quality services and consistently positive patient experience

**Program Direction and Development**

- As an integral part of the PPCWNY management team, participates in the organization, implementation, and ongoing evaluation of PPCWNY programs
- Directs and supervises the medical aspects of PPCWNY programs. As such, serves as the program director for the following programs:
  - Abortion (medical and surgical)
  - Ultrasound Services
  - Sedation
  - Basic Breast Services
  - Early pregnancy evaluation and management of complications
  - Colposcopy
  - Laboratory
  - Gender Affirming Hormone Care
  - Men's Reproductive Health Care

- Works closely with the Director of Compliance, Quality, and Risk Management (CQRM) and the Director of Clinical Services to ensure high quality medical care and compliance with all state, federal, OSHA, CLIA, and PPFA standards, guidelines and regulations
- Works closely with the CQRM department to ensure compliance with all risk management and quality assurance programs and reporting for patients
- Participates in affiliate Quality Clinician Calls and training meetings
- Oversees physician training programs
- Convenes and conducts medical meetings as needed to optimize the program

### **Administration**

- Works in collaboration with the CEO, VP of Health Services, Director of Clinical Services, Director of Health Center Operations, and Director of CQRM to provide strategic oversight of all clinical programs
- In collaboration with the VP of Health Services, Director of Clinical Services, and Director of Health Center Operations, participates in the recruitment, selection, training and privileging of qualified clinicians
- Provides clinical supervision of physicians and APCs employed by PPCWNY
- Formally and informally, participates in the training and professional education of staff and other health workers
- Reviews and analyzes patient-related incident reports as required by PPFA/Affiliate Risk Management Services (ARMS)
- Participates in the development and maintenance of a list of consultants who are willing to care for patients referred by PPCWNY
- Attends at least two conferences annually (PPFA, NAF, or MedC)
- Visits clinic sites as needed to meet with Health Center Managers and staff, and to review medical operations
- Serves as an informational resource to affiliate staff, the board and its committees

### **Communication**

- Interprets PPCWNY programs to the medical community and the public
- In conjunction with the CEO, confers with the news media regarding medical issues relative to PPCWNY and health care
- Prepares and delivers speeches and presentations, upon request, to civic, educational and other interested community groups on matters related to health care and PPCWNY
- Integrates PPCWNY's mission, values, and service standards, in all aspects of the role and in day-to-day interactions with internal and external customers (such as patients, colleagues, vendors, volunteers, clinicians, etc...), demonstrating civility and respect for differences in backgrounds, lifestyles, viewpoints, and needs

### **Other Accountability Activities**

- Participate in organization committee work, as appropriate (QA/QI, accreditation, Title X, etc.)
- May act as a representative of the agency as requested
- Performs other duties/projects as assigned

### **Qualifications**

- Medical Degree
- Appropriate training and experience in reproductive health care services
- License to practice medicine within the state of New York
- Board certification or eligibility required
- Participating member of the Association of Reproductive Health Professionals, National Abortion Federation and Medical Directors Council
- Must have excellent communication skills (verbal and written)

- Able to work a flexible schedule and travel to multiple sites
- Must have proficiency with the Microsoft Office Suite of products
- Ability to respond effectively to the most sensitive inquiries or complaints
- Ability to write speeches and articles using original or innovative techniques or style
- Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or board of directors
- Must have the ability to make formal and informal presentations to a variety of audiences
- Must be organized with an ability to set priorities, multi-task, and use time effectively
- Must have a reliable source of transportation and a valid NYS driver's license not in jeopardy of being revoked
- Planned Parenthood seeks candidates who have experience delivering care and services to a racially and ethnically diverse service populations
- Planned Parenthood seeks candidates who have proficiency in one of the following languages, including but not limited to: Spanish, Nepali, Arabic, and Swahili
- A commitment to Planned Parenthood of Central and Western NY (PPCWNY)'s mission, vision and values along with a commitment to providing services to a diverse range of clients and to the goals of PPCWNY is essential

#### **Work Schedule**

This is a full-time position; regular schedule will be Monday – Friday.

#### **Compensation**

Commensurate with experience.

#### **How to Apply**

Visit the following link: [Paylocity](#)

***We offer a generous benefits package including health insurance, paid time off, and a retirement plan with company match.***

***Planned Parenthood serves a diverse client population and is committed to workforce diversity.  
Equal Opportunity Employer.***

#### **About Our Region**

From Niagara Falls to Syracuse, PPCWNY encompasses a bold and changing landscape. Buffalo has undergone a remarkable transformation in recent years, from a redeveloped waterfront and revitalized neighborhoods to a burgeoning craft beer scene and over one billion dollars in new investment. Rochester offers urban life, a bustling arts and music scene and top-notch entertainment. From Niagara Falls to the Syracuse, the region offers affordable living, 4-seasons and city-life with the convenience of small-town living or small town living with easy access to city life.