

September 2019

Financial Services

2018 Final Claims Should be Submitted and Approved

Counties should be wrapping up the 2018 claims process, including the maximization of State Aid.

- **OMH**- There is a renewed focus on the timeliness of required submissions, including the potential to withhold advances for delinquencies.
 - The Western NY Field Office has set its own due date of November 1st for completion of the 2018 Individual Provider and County Group Claim approvals in ALFS. Please follow up with your regional OMH field office if you have not heard from them regarding the 2018 claims.
- **OASAS**- payments are currently being withheld until all final claims are submitted.
- **OPWDD**- the 10% holdback amount of State Aid will continue to be withheld until all final claims are submitted and the closeout is processed. As a reminder, OPWDD requires copies of signature pages, claim schedules, provider contracts and a completed state voucher form to complete the closeout.

OMH COLA

- OMH is in the process of reaching out to LGUs and provider agencies about missing 2017-2018 COLA Attestations.
- For LGUs – If a provider agency will not be using the 2017-2018 COLA dollars please reach out to your OMH Field Office to let them know.

OPWDD Updates

For questions about state aid, the main phone number for the OPWDD Budget Office: 518-408-2098

Shelter Workshop Program: Questions surrounding the closure of Sheltered Workshops can be directed to workshop.transition@opwdd.ny.gov

Preparing for the End of the Year

State aid funding must be spent within the year that it was designated. LGUs may choose to request year-end forecasts from providers to identify possible surpluses of state aid and potential issues with program operations.

Providers making major equipment purchases will need to consult with their respective Field Office well in advance of year-end for approval of any purchases that exceed threshold amounts. Please contact your local field office for details.

Contract Adjustments and Budget Amendments

Changes to state aid letters over the course of the year may require counties to modify provider contracts and amend multiple lines within the county budget. County LGUs should review year-to-date provider payments against current provider contracts and the most recent state aid letters to identify any needed adjustments.