

Financial Services

January 2020

PRE-GRANT ACTIVITIES

Is it possible your agency may consider applying for a Federal Grant in the future? The following are some pre-grant activities your agency can complete ahead of time;

- Make sure your Agency has a DUNS (Data Universal Numbering System) number – agencies can apply for a DUNS number by visiting the Duns & Bradstreet website – the process can take up to two days. (www.dnb.com/duns-number/get-a-duns.html)
- Make sure your Agency has a SAMS (System Award Management) number – visit www.sam.gov to apply. This process can take 2 – 5 weeks to complete.
- Set up a login with www.grants.gov and then with eRA Commons (<https://public.era.nih.gov/>)
- Visit the Grants.gov and eRA Commons sites for the purpose of becoming familiar with contents and how to navigate the site.
- Look for online learning resources regarding Grants and Grant applications. For example, www.Grants.gov has a Grant Learning Center which covers Eligibility, Programs, Reporting, Policies, Terminology, etc.
- Be aware of the funding gaps in your agency
 - What existing grants does your agency have?
 - When do those grants end?
 - What staff is currently funded by grants?

COUNTY FISCAL OFFICER UPDATES

NYS OMH 2020 State Aid

Minimum Wage / COLA - Counties that have received OMH 965 and 965S funding in their 2020 OMH State Aid letters should have been sent agency/program details from the Field Office. Please contact your regional Field Office if you are expecting 965/965S detail and have not received it.

Supported Housing Program reminder – The Supported Housing 6050 Rental Assistance & 6060 Community Services programs will be consolidated into a single program code. Beginning 1/1/2020, Supported Housing programs will be reported under the 6060 program code; the 6050 program code will no longer be active.

NYS OASAS 2020 State Aid

OASAS 2020 State Aid letters are being released in conjunction with OASAS approval of the 2020 CBR submissions.

Included with the State Aid Letter is the [OASAS State Aid Funding Requirements](#) which outline requirements and restrictions for State Aid funding. These Requirements must be included as part of contracts with local service providers.

OASAS has also included a [SAFA Funding Requirements Attestation](#), which must be completed by counties. The attestation is in addition to the standard [SAFA form](#). **Both documents are due to OASAS by March 31st, 2020.**

CFR Training

CCSI will again be offering CFR training opportunities for counties and agencies across the state. Training, in either full or half-day sessions, can be provided at the CCSI offices in Rochester, on-site at the county/agency, or remotely via the Zoom platform. Training topics include “Getting Started” CFR preparation, CFR updates for the new reporting year, review of the CFR schedules, handouts, recommendations and an optional interactive CFR software training that allows users to follow along on their own devices.

Trainings are being scheduled for late February and into March. Those interested should contact Barb Goodness at bgoodness@ccsi.org or at (585) 341-2205 as soon as possible.