

Updates for County LGUs and Service Provider Agencies

Consolidated Fiscal Report (CFR)

The Consolidated Fiscal Report (CFR) is required for service providers receiving funding from or operating certified programs for any of the NYS State Agencies (OASAS, OMH, OPWDD, SED).

NYS issues an annual Transmittal Letter detailing the changes in the CFR guidance, codes, definitions, and its software. There are changes for the 2019 calendar year CFR cycle that providers should be aware of including a new certification schedule. See [NYS Transmittal Letter link](#).

CFR Software: The next version of the CFR Software is expected by early March.

30-Day CFR Extensions: Extension requests are applicable for OMH and SED only. They are no longer needed for OASAS and OPWDD providers.

NYS Late Submission Sanctions & Penalties: It is critical that service providers meet the CFR filing deadline. NYS Disabilities are pressing for full compliance with their due dates. Penalties for late submissions can include significant withholding of state aid and potentially permanent reductions to state aid.

Reminders:

1. **Full CFR** filers must have their CFR audited and signed by their CPA. [Schedule your audit now to avoid delays!](#)
2. For Counties:
 - a. Share with providers their most current program funding allocations
 - b. Set a County due date earlier than NYS due dates to allow time to review, sign, and submit to NYS.
3. May 1st: Either Final CFR or 30-Day CFR Extension due for NYS OMH & SED providers
4. June 1st: Final CFRs due for all (OMH & SED with 30-day extensions)

CFR Training: CCSI provides CFR training to county / provider groups and individuals

CFR Preparation: CCSI can prepare your agency's CFR and setup a process for future submissions

For more information on Training and CFR Preparation contact Barb Goodness at bgoodness@ccsi.org